2.

1. Kindly provide the details of the institution

Name of Institution: Loreto College

Year of Establishment of the Institution: 1912

Address Line 1: 7, Middleton Row

Address Line 2:

City/Town: Kolkata

State: West Bengal

Postal Code: 700071

Email Address: loretcol@cal2.vsnl.net.in

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: 2003, 2009

Current Grade: A

CGPA: 3.04 on a 4 point scale

3. Institutional Status

State University ▾

4. Contact Person Details

Name of Head of Institution: Sr. M. Christine Coutinho

Contact Phone: 09874562153

Email: christine_cout@yahoo.co.in

Website URL: www.loretocollege.in

Name of IQAC Co-ordinator Dr. Debika Guha

Email: devika.guha@yahoo

3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	1
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	1
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	1
Other value added programmes	3
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	3
New programes designed	0
Programes under revision	0
Interdepartmental collaborative programmes	2
Inter institutional collaborative programmes	1
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	5
Number of UGC/any other expert committee	0

recommendations implemented

Number of review committee recommendation under implementation	2
Number of NAAC peer team recommendations under implementation	2
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	7
Total faculty on rolls	7
Faculty added during the year	0
Faculty positions vacant	0
Faculty left during the year	0
Total number of visiting faculty	0
Total number of guest faculty	0

8. Qualification of Faculty

PhD and Above	2
MPhil	2
Masters	7
Any other (Specify)	M.Ed

9. Faculty qualification improvement

PhD awarded to existing faculty	1
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	5
Administrative staff (Actual strength)	10
Added during the year of reporting	0
Left during the year	0
Number of posts vacant	2

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	0
Technical Support Staff (Actual strength)	1
Added during the year	0
Left during the year	0
Number of posts vacant	0

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4.

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	02	02	2008

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	18
Number of Alumni in IQAC	2
Number of Students in IQAC	2
Number of Faculty in IQAC	6
Number of Administrative Staff in IQAC	2
Number of Technical Staff in IQAC	0
	2

Number of Management Representatives	
Number of External experts in IQAC	4
Number of any other stakeholder and community representatives	1

14. IQAC Meetings

Number of IQAC meetings held during the year	7

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ▾

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	0
Number of value added programmes proposed	1
Number of skill oriented programmes proposed	4
Number of faculty competency and development programmes proposed	1
Number of other staff development programmes proposed	1
	7

Number of student mentoring programmes proposed	
Number of co-curricular activities proposed	3
Number of inter departmental cooperative schemes proposed	2
Number of community extension programmes proposed	8
Any other programmes proposed (Specify)	6

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	0
Number of value added programmes implemented	1
Number of skill oriented programmes implemented	4
Number of faculty competency and development programmes implemented	1
Number of other staff development programmes implemented	1

Number of student mentoring programmes implemented	7
Number of co-curricular activities implemented	4
Number of inter departmental cooperative programs implemented	3
Number of community extension programmes implemented	8
Any other programmes suggested that are implemented (Specify)	3

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	0
Number of participants from the institution	0
Number of particpants from outside	0
Number of external experts invited	0
Number of external conferences/seminars/ workshops on institutional quality attended	2
	0

Number of events
conducted with IQACs
of other institutions as
collobrative
programes

19. Did IQAC receive any funding from UGC during the year ?

⚪ Yes

🔘 No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

> 0

Amount Received from any other source including the college management

> 0

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

> -Prreparation of Annual NCTE Report, CPE, AQAR

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5.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty

`0`

Number of faculty members involved in curriculam restructuring/revision/syllabus development

`0`

Number of programes in which evaluation process reformation taken up and implemented

`3`

Number of active teaching days during the current academic year

`240`

Average percentage of attendance of students

`95`

Percentage of classes engaged by guest faculty and temporary teachers

`1`

Number of self financed programmes offered

`1`

Number of aided programmes offered

`0`

Number of programmes discontinued during the year

`0`

23. Whether any systematic student feedback mechanism is in place ?

Yes ▾

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

`100`

25. Is feedback for improvement provided to the faculty?

[▾]

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

`0`

Number of minor research projects undertaken during the year

`0`

Number of major ongoing projects

`0`

Number of minor ongoing projects

`1`

Number of major projects completed

`0`

Number of minor projects completed

`0`

Number of major project proposals submitted for external funding

`0`

Number of minor project proposals submitted for external funding

`0`

Number of research publications in peer reviewed journals

`4`

Number of research publications in international peer reviewed journals

`3`

`4`

Number of research publications in national peer reviewed journals	4
Number of research papers accepted for publication in international peer reviewed journals	0
Number of research papers accepted for publication in national peer reviewed journals	1
Average of impact factor of publications reported	1
Number of books published	1
Number of edited books published	0
Number of books (single authored) published	1
Number of books (coauthored) published	0
Numbers of conferences attended by faculty	18
Number of international conferences attended	3
Number of national conferences attended	12
Number of papers presented in conferences	14
Number of papers presented in international conferences	2
Number of papers presented in national conferences	8
Number of conferences organized by the institution	2
Number of faculty acted as experts resource persons	9
	2

Number of faculty acted as experts resource persons - international

Number of faculty acted as experts resource persons- national

`5`

Number of collaborations with international institutions

`0`

Number of collaborations with national institutions

`1`

Number of linkages created during the year

`2`

Total budget for research for current year as a percentage of total institution budget

`0`

Amount of external research funding received in the year

`0`

Number of patents received in the year

`0`

Number of patents applied for in the year

`0`

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

`0`

Number of PhDs awarded during the year

`1`

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

`3`

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	60
Actual enrollment during the year	60
Student dropout percentage during the year	5
Success percentage in the final examination across the courses	100
Number of academic distinctions in the final examination and percentage	57 100
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	1
	2

Number of students qualified in UGC NET/ SET	
Number of students qualified GATE/ CAT/ other examination (Specify)	0

28. Does student support mechanism exist for coaching for competitive examinations?

No ▾

29. Student participation, if response is yes to Qn. 27

Number of students participated	0

30. Does student counselling and guidance service exist ?

Yes ▾

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	60

32. Career Guidance

Number of career guidance programmes organized	1
Percentage of students participated in career guidance programmes	100

33. Is there provision for campus placement?

Yes ▾

34. If yes to Qn. 32

Number of students participated in campus selection programmes

`3`

Number of students selected for placement during the year

`3`

35. Does gender sensitization program exist ?

Yes ▾

36. If Answer is Yes to Qn 34

Number of programmes organized

`1`

37. Student activities

Number of students participated in external cultural events

`0`

Number of prizes won by students in external cultural events

`0`

Number of cultural events conducted by the institute for the students

`4`

Number of students participated in international sports and games events

`0`

Number of students participated in national level sports and games events

`0`

`0`

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

`0`

Number of prizes won by students in international sports and games events

`0`

Number of prizes won by students in national level sports and games events

`0`

Number of prizes won by students in state level sports and games events

`0`

Number of prizes won by students in university level sports and games events

`0`

Number of sports and games events conducted by the institute for the students

`0`

38. Composition of students

Percentage of Scheduled Caste

`0`

Percentage of Scheduled Tribe

`3.6`

Percentage of other backward communities

`0`

`100`

Percentage of women students	
Percentage of physically challenged	0
Percentage of rural students	0
Percentage of urban students	100

39. Scholarships and Financial Support

Number of students availing financial support from the institution	1
Amount disbursed as financial support from the institution	1500
Number of students awarded scholarship from the institution	0
Number of students received notable national/international acheivements/recognition	0

40. Student initiatives

Number of community upliftment programmes initiated by students	4
Number of literary programmes initiated by students	1
Number of social action initiatives based on science / environment initiated by students	0
	1

Number of student
research initiatives

Number of student
research initiatives

7.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

- ◉ Yes
- ○ No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

- ◉ Yes
- ○ No

43. Whether benchmarking is created for institutional quality management efforts ?

- ◉ Yes
- ○ No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

> - Enhanced oerformance of teaching skill is put
> to test of student teachers

45. Is a Management Information System (MIS) in place ?

- ◉ Yes
- ○ No

46. If answer to question 44 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

```
1. A/c Package Tally & College Fees Package
2&3. Online Admission System
```

47. Existence of learning resource management

	Yes	No
e-database in library	⦿	○
ICT and smartclass room	⦿	○
e-learning sources (e-Books, e-Journals)	⦿	○
Production of teaching modules	⦿	○
Interactive learning facilities	⦿	○

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	5400
Alumni contribution	0
Wellwishers	0

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	53020

Amount spent for student welfare	0
Amount spent for staff welfare	0

50. Is delegation of authority practiced

- ● Yes
- ○ No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	●	○
Students	●	○
Staff	●	○

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	1
Number of grievances resolved	1

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

55. Has the institution conducted any SWOT analysis during the year

- ◉ Yes
- ○ No

56. The SWOT analysis was done by internal or by external agency

- ○ Internal
- ◉ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

```
- Well qualified and a committed faculty
- Traditional legacy - Mary Ward's vision of
```

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

```
- Requirement od space
- More courses needed
```

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

```
- Financial disbursement - UGC Grants,
Centenary Grants, CPE Grants
```

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

```
- Decline in quality of students opting for teachinf
profession.
```

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

```
- ICT based teaching
- processing of sanction regarding expansion of
```

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- has provided incentive to sustain quality of education